**P.S / I.S 104 – P.T.A. General Membership Meeting Minutes**

**September 28, 2023**

**Opening:** The meeting was called to order at 6:30pm by PTA Co-President, Nell Mellon

PTA Co-Secretary, Stephany Bonney read minutes from last meeting, June 2023, including an overview of all events from last year.

**Secretary’s Minutes:** Upon a motion duly made and seconded the minutes of the June 2023 PTA General Meeting were unanimously approved**.**

\*Meetings will be translated & recorded**\***

**Treasurer’s Report:** Report by Heidi Chavac-beginning balance $35k, total anticipated income $90,500k

**Parent Coordinator Report:** Presented by Ms Kosta

* $11,430 collected in gift cards K-8 100% tax deductible (School Store)

24% current student participation

40% yields book vending machine

* 88% NY Schools account set up (registration from both parents, if applicable, required)

**Principal’s Report:** Presented by Principal Gordon

* Everyone welcomed back to school
* CEC meeting update

New school openings IS 322 (will affect zoning to PS/IS 104) 650 86th Street

* New class size law introduced

5 year phase in

* 20 student cap for K-3rd grade
* 23 student cap for 4th-8th grade
* Superintendents Program to be reintroduced (David Pretto)

Open to all JHS students

* Middle School application process opening October 11th (Parent Coordinator to assist)

High School application process opening October 3rd (regular & specialized HS)

Applications close 10/27

* JHS Electives

Science Olympiad

Math Olympiad

* Enrichment clubs for lower grades

School + PTA to support

* HMH Adoption

Skill based + Needs based report cards

* I-Ready screenings to be completed this week 3rd-8th grade

Acadiance screenings K-2nd grade

* Short of about 100 Family Income/Lunch Forms needed for Title 1 funding

Outreach to accomplish goal necessary

**New Business:**

* Chocolate sale
* Picture Day 10/10 & 10/13
* Fall Donation Drive
* Pumpkin Patch 10/20
* Pumpkin Stroll 10/25
* Motion to approve Friday Fun Boutique to launch 1x month (more revenue for clubs & enrichment programs) approved
* Revised budget approved
* Dining out approved

15 restaurants needed

* New lease for copier needed- motion approved
* Yoga in the Park 10/21
* Raffle winner announced-Khailaly Santiago

Respectfully submitted, Kamilah Harper, Co-Recording Secretary