**P.S / I.S 104 – P.T.A. General Membership Meeting Minutes**

**September 30th 2021**

**Opening:** The meeting was called to order at 6:30pm by P.T.A. co-president Wanda Martucci.

**Secretary’s Minutes:** Upon a motion duly made and seconded the minutes of the June 24th, 2021 PTA General Meeting were unanimously approved

\*Meetings will be Recorded\*

**Treasurer’s Report:** PTA Treasurer Nicole Chen Kwan reviewed the existing upcoming budget along with proposed revisions. Revisions made and approved by the general board via a quarry included a deduction of the Air Conditioner budget from $10,000 to $5,000, and increase of fundraising income and an end of year budget revision from $7,997 to $24,252.

**Principal’s Report:**

· Welcome back all parents and welcome to the new PTA Board

· Reminder of weekly parent email in Pupil Path. Weekly email on Microsoft group for parents not yet on Pupil path will be closing.

· Reminder for all to fill out the Income Inquiry form in a push to become a Title 1 school. We are currently one of only 4 schools in District 20 that are not Title 1.

· School started citywide assessments for all grades: using Accadiance for K-2, and I-Ready for 3-8.

· School newsletter will come home next Friday with grade specific learning outcomes.

· Construction Update: Estimated end date November 2022, and than we will need to replace the boiler.

· The school currently does not offer a hot lunch option due to lunch room rules and capacity issues.

· Recess: main building gets it, Annex gets in classroom movement.

**Old Business:**

· Discussion of the PTA website

· Discussion of the PTA Newsletter, next issue is October week 1

· Logo Shop off to a great start – keep eyes open for seasonal (Halloween) products

· School Toolbox was a success raising $700+

· Homecoming Event Wrap Up

· Thank you to all local businesses who have donated

· Yoga in the park raised over $1,000 in 2 hours!

**New Business:**

· Picture day will be 10/12 (2-7 grade) and 10/15 (annex & 8th grade). Individual only, no class pictures due to Covid restrictions

· Worlds Finest Chocolate sale will run from 10/8-10/31

· Annual Donation Drive upcoming

· New Fundraiser: Read a Thon, introduced and approved by the Quorum

· Scholastic Book Fair will be in November

· Fall Events upcoming: Pumpkin patch and Pumpkin Stroll. Partnering with NIA for food trucks and photo station. Paid for with funds raised at Yoga event.

· Box Tops are no longer paper tops, all done by scan and downloading online

· Introducing the new Marketplace Website

· We will discuss class parent communication at the next meeting

· Volunteers are always needed. Introducing Stephany as new volunteer coordinator

· Looking for a donation coordinator

· Announced Yoga Raffle winners

o Body Mind Salt ($100 value) – Anna Yamaguchi

o Yogaliscious ($200 value) - Tanya Rugman

o BA Academy ($275 value) – Olivia Fraser

Respectfully Submitted, Arin Cacciolo, Recording Secretary